

# JEFFERSON C-123 SCHOOL

37614 US HIGHWAY 136  
CONCEPTION JCT., MO 64434

PHONE: (660) 944-2316 FAX: (660) 944-2315  
www.jeffersonc123.org

Tim Jermain

Tyler Pedersen

Charley Burch

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*Superintendent*  
timjermain@jc123.k12.mo.us

*Elementary Principal*  
tpedersen@jc123.k12.mo.us

*High School Principal*  
cburch@jc123.k12.mo.us

## EMPLOYMENT APPLICATION

*Jefferson C-123 School District Board of Education considers all applicants for all positions without regard to race, color, religion, sex, national origin, ancestry, age, marital status, pregnancy, exercise of FMLA rights of disability in employment, educational programs or activities set forth in policy AC. If you have a disability or handicap which may require special accommodations for you to participate in our application process (including filling out this form, interviewing or any other pre-employment procedure or requirement), please make us aware so that we may assist you to the best of our ability. If you have any inquiries, complaints or concerns about any pre-employment procedure or requirement, including filling out this application, or about the District policy of non-discrimination, you may contact the Superintendent at Jefferson C-123 Schools.*

### Personal Data

Please print or type.

Name: \_\_\_\_\_

Present Address: \_\_\_\_\_

Street

Apt. #

City

State

Zip

Home Phone: ( ) \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_ OK to call? \_\_\_ Yes \_\_\_ No

Position(s) applying for: \_\_\_\_\_

What salary requirements would you expect? \_\_\_\_\_

Extra duty positions you may be interested in sponsoring or coaching? \_\_\_\_\_

## EDUCATION

High School(s)	Location	# of Years Attended	Diploma Received	Major & Minor
				N/A
				N/A
Colleges/ Universities	Location	# of Years Attended	Degree	Major & Minor

## WORK EXPERIENCE

Please include military experience.

Business & Address	Phone	Occupation	Years of Service

# SKILLS

List any skills pertaining to the position(s) applying for:

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# REFERENCES

Please list at least 3

Name	Position	Telephone	Address

1. Have you ever been charged with, convicted or entered a plea, including a plea of nolo contendere, to any felony or misdemeanor, whether or not sentence was imposed, expunged, or suspended and any other type of driving offense such as DWI (Driving While Intoxicated), or DUI (Driving Under the Influence) excluding minor traffic violations? If yes, explain. Yes    No

  

2. Have you ever been denied a professional license, certificate, permit, credential, endorsement or registration? Yes    No

  

3. Have you ever resigned, been restricted, disciplined, or discharged from any position, including the armed forces, while under suspicion of having engaged in criminal, immoral, unethical behavior, or unprofessional conduct, or are you under investigation for any such charge? Yes    No

  

4. If job requires you to transport students, drive school vehicles, or operate machinery, please list traffic offenses:

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I verify that each and every question on this application has been answered accurately and completely. I understand that false, inaccurate, or misleading information is grounds for rejection of this application or termination of my employment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# QUESTIONS

The following questions are designed to assist the screening committee in the selection process. Your concise and candid responses are important.

1. What are your strengths or positive personal qualities?
2. What areas would you like to improve?
3. Why do you want a position with Jefferson C-123 Schools?
4. Give any other information you feel would be important to the selection committee.

Please address communication to:

Tim Jermain, Superintendent  
Jefferson C-123 Schools  
37614 U.S. Hwy. 136  
Conception Jct., MO 64434

\*This application will be kept on file at Jefferson for six months past the date signed by applicant.

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For office use: Interviewed \_\_\_\_\_ Date \_\_\_\_\_ Recommendation \_\_\_\_\_

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